

Guidelines and Criteria for Washington State School Nurse of the Year Award

Purpose

To publicly recognize a school nurse by annually honoring one school nurse who demonstrates excellence in school nursing practice and leadership in school health.

Eligibility

1. Nominee must be:
 - a. A registered professional nurse
 - b. A member of SNOW and NASN current and preceding two years.
 2. Nominee must have five years experience as a school nurse, and currently practice full-time as a school nurse. If the only school nurse position in a community involves fewer hours than usual, it will be considered full time for the purpose of this eligibility.
 - a. More than 50% of the applicant's time must be spent in direct care.
 3. Evidence of excellence in school nursing practice must be based on NASN's School Nursing Practice: Roles and Standards (1993).
 4. There is no limit to the number of times that a school nurse can be nominated for School Nurse of the Year. Once the honor of School Nurse of the Year has been given to a school nurse, they can no longer be nominated for School Nurse of the Year.
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Procedure for Submission of Application

1. Information must be submitted in an 8 1/2 by 11 flat folder. (No ring binders).
2. Include in the nomination folder:
 - a. Completed Nomination Form
 - b. Supporting letters of recommendation:
 - Letters should describe specific issues or topics related to nominee's qualifications for the award. Use NASN's School Nursing Practice Roles and Standards (1993) as a reference.
 - Letters should directly reflect areas of rating that writer wishes to emphasize.
 - Local and State acronyms must be spelled out when used for the first time.
3. Submit the completed nomination folder by February 15th to the Professional Development Chair of SNOW.

Criteria for Selection

(Based on NASN, 1993 publication, School Nursing Practice, Roles and Standards)

1. Provider of Client Care
 2. Program Management
 3. Health Education
 4. Professional Development
 5. Political/Legislative Activity
 6. Community Involvement
 7. Research
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Selection Procedure

1. Nomination folder must be postmarked no later than February 15th.
2. The School Nurse of the Year Committee reviews and scores the nomination folders.
3. The School Nurse of the Year Committee will announce selection of recipient by March 3rd.
4. Committee chair will notify SNOW President by March 7th.
5. SNOW President will telephone selected candidate by March 8th.
6. The Professional Development Chair will present the award at the SNOW fall conference.
7. Recipient will have until October to complete NASN School Nurse of the year application.
8. The Washington State School Nurse of the Year will be given \$500.00 towards attending the NASN conference in June.

School Nurse Organization of Washington.

SCHOOL NURSE OF THE YEAR NOMINATION FORM

INSTRUCTIONS: Complete this form, attach supporting documents, and submit original to Professional Development Chair. **Must be postmarked no later than February 27th.**

Name and credentials _____

Home Address _____

e-mail address _____

Phone Number _____

Home

Work

Employer's Name _____

Employer's Address _____

Present Position _____

Number of years in present position _____

Number of years in school nursing _____

Grade levels served in present position _____

Number of students served _____

Position full-time (by Guidelines standard) YES ___ NO ___

Provider of direct nursing care in practice YES ___ NO ___

Registered Nurse YES ___ NO ___

Member of School Nurse Organization of Washington YES ___ NO ___

Member of NASN, current and previous two years YES ___ NO ___

Narrative describing the nominee's contribution in each of the categories named in the Criteria for Selection.

Provider of Client Care:

Program Management:

Health Education:

Professional Development:

Political/Legislative Activity:

Community Involvement:

Research:

Nominated by _____

The decision of the Committee is final and not open to appeal